



## Day Camp Parent Information

### HOW MAY I HAVE QUESTIONS ANSWERED ABOUT CAMP?

1. Please review this information sheet. Typical questions are answered here.
2. Check our website: [www.CampBriarwood.org](http://www.CampBriarwood.org)
3. Contact the Camp/Quest Recreation Outreach office.

### HOW CAN I GET IN TOUCH WITH THE CAMP BRIARWOOD OFFICE?

1. Email the office at [Quest@Briarwood.org](mailto:Quest@Briarwood.org)
2. Call the office at 205-776-5237. If you get voice mail, please leave a message. We try to return each call promptly. During camp we also have a mobile number which will be provided to you on Monday morning of check-in.
3. Come to the office, Room G-100 at Briarwood Presbyterian Church. Our normal hours are 9:00 a.m. to 4:00 p.m. each day during camp.

### HOW DO I PAY FOR CAMP?

Balances for camp registration are due no later than June 13th.

### AS OF THIS PRINTING, THE FOLLOWING COVID PROTOCOLS WILL BE IN PLACE THIS SUMMER. IF THE GUIDANCE CHANGES WE WILL ADAPT AND LET YOU KNOW.

- Parents should answer the following COVID questions for their camper before coming to camp. If the answers to any of these are "Yes", then don't bring the camper to camp.
  - Do you have a fever of 100 degrees or higher?
  - Have you been in contact with a confirmed case of COVID-19 in the last 14 days?
  - Are you experiencing a cough, shortness of breath, or sore throat?
  - Have you had a fever in the last 48 hours of 100 degrees or higher?
  - Have you experienced a new loss of taste or smell?
  - Have you experienced vomiting or diarrhea in the last 24 hours?
- While at camp:
  - As we have always done at Day Camp, campers will be assigned to color-groups that will stay together throughout the week of camp.
  - Any camper developing a fever will be isolated and the parent/guardian will be contacted to come pick that camper up from the camp site.
  - If the camper still has a fever of 100 degrees or higher by bedtime of the same day, the camper may not return to camp.
  - If the camper does return to camp the next day, that camper will have their temperature checked by staff before they're allowed to check in. If the temp is 100 degrees or higher, the camper may not go to camp.
  - Parents of the campers in that Color-Group will be contacted. Parents may determine to let their camper stay in camp or may come pick them up.



### WHAT DOES MY CHILD NEED TO WEAR AND BRING TO CAMP?

- Shorts, T-Shirts and closed-toe shoes (lace-up or Velcro)...that are OK to get dirty!
- A swimsuit and towel in a waterproof bag, each day of camp.

**PLEASE LABEL EVERYTHING WITH YOUR CHILD'S NAME.**

### WHAT DO I NEED TO DO WHEN I DROP MY CHILD OFF FOR CAMP ON MONDAY MORNING?

A parent/guardian must sign-in each camper in the Briarwood Fellowship Hall on Monday. In order to save time, please be prepared to:

1. Write in the name of each person that you will permit to pick up your child on any afternoon at the Briarwood Gym.
2. Write your driver's license number on the check-in card.
3. Bring any medical information for the camp nurse, already written down.

### WHEN SHOULD CAMPERS ARRIVE EACH DAY?

Day Campers should arrive at the church at 8:00 a.m. on Monday morning for Check-In. Enter the church through the Fellowship Hall/Chapel entrance and follow signs. Every morning thereafter, please arrive by 8:30 a.m. and take camper to G101.

### MY CHILD TAKES MEDICATIONS. WHAT DO I DO?

Please fill out the medication form(s) which will instruct the health staff exactly when and how to administer your child's medications. You will need to fill out a Medication Information Form for each medication. Each medication and its form should be put in a ziplock sandwich bag with the child's name on the bag. All medications/forms must be turned in to the nurse at Check-In. You will be able to discuss any medical concerns at that time.

### WHEN SHOULD I PICK UP MY CHILD FROM CAMP?

Day Campers should be arriving back to the church gym each afternoon by 3:15 p.m. Sometimes the buses are delayed due to weather or traffic. There is a simple check-out procedure. It is best to arrive by 3:00.

### WHAT DO I HAVE TO DO IN ORDER TO PICK UP MY CHILD EACH DAY?

1. Come to the check-out table in the **Gym Lobby**.
2. Locate your child's card (the one you filled out at check-in on Monday).
3. Sign it on the appropriate day of the week.
4. Show your Driver's License to the worker who will check to make sure you are on the list of people the parent gave permission to pick up the camper.
5. **Photo ID is required.** We are unable to release a child to someone who cannot show his identity and who is not on the pick-up list.
6. You will then receive a ticket with your child's name on it.
7. Wait in the lobby until the Gym opens and show your ticket as you enter.
8. Turn in your ticket to the door monitor when you leave.

### DOES CAMP BRIARWOOD PROVIDE ACCIDENT INSURANCE?

Camp Briarwood has received your permission to take care of your child if there are any medical problems. Children that are injured in camp activities fall under the insurance coverage of their parents. Should a parent be without insurance, the church does have a policy that would cover accidental injury of your child? If your child is not covered under a parent's health insurance plan, please notify the camp office.



### **WHAT IF MY CHILD IS INJURED?**

Camp Briarwood strives to have a nurse on site to take care of minor injuries. A more serious injury will be addressed appropriately. Also, please refer to the consent form which you signed on the back of the registration form. You can download a copy of the registration form from our website.

### **WHERE IS CAMP BRIARWOOD HELD?**

Camp Briarwood Day Camp is held at Girl Scouts Camp Kanawahala. Directions provided in this packet, at check-in and in the Camp office.

### **MAY I SEND FOOD?**

Lunch is provided each day. If your child has any food allergies or sensitivities, it is fine for you to send his/her own lunch. If there are any food matters that you would like the camp counselors to know, please write that down and give it to the camp director or counselor at the check-in process on Monday.

### **WILL MY CHILD NEED MONEY AT CAMP?**

No. There is no canteen at camp.

### **ARE BATTERY OPERATED GAMES, ELECTRONIC GAMES, CELL PHONES, ETC. ALLOWED?**

No, the schedule is full of activities, and your child will not be able to keep up with any of these items. We do not want anything to be damaged or lost.

### **IN CASE OF EMERGENCY, HOW CAN I GET IN TOUCH WITH MY CHILD DURING CAMP?**

1. Please call the Camp Director (phone number will be provided the Monday morning of check-in). The director is onsite and will know where all children are during each day. If you do not reach her on the first try, please leave a message so she can contact you right away.
2. Call the Camp Briarwood office, 205-776-5237.

### **WHO ADMINISTERS DISCIPLINE AND HOW?**

Camp staff will never spank campers. Should a situation arise that requires discipline, the Camp Briarwood staff will follow this protocol:

1. The camper's counselor will sit the child out of some or all of an activity.
2. If that doesn't work, the counselor will take the camper to the Camp Director. The Director will then attempt to rectify the situation through counseling and/or removal from activities.
3. If the camper is still having trouble, the parent or guardian will be called to discuss the problem with the child.
4. As a last resort, the parent or guardian will be called to come to camp and pick up your child as soon as possible.

### **MAY I VISIT MY CHILD AT CAMP?**

We have found that children have a difficult day at camp if a parent comes to see them. If you would like to see what the camp site is like, you are welcome to visit Camp Kanawahala before camp. If you will call the camp office ahead of time, we can give a courtesy call to the staff of Camp Kanawahala.



### **WHAT ABOUT THE CAMP GROUP PHOTOGRAPH?**

Group photos must be pre-ordered from the Camp Briarwood office before camp begins. If you did not order a photo on your registration form and would now like to, please call the office before your camp session. Photos cost \$8.00 each. The photo will be taken at camp on Monday. You will receive the photo at check-out on Friday.

### **WHAT ABOUT THE CAMP T-SHIRT?**

You will receive the T-Shirt that you pre-ordered at Check-In on Monday morning.

### **I DIDN'T ORDER A CAMP T-SHIRT ON OUR REGISTRATION CARD, BUT WOULD LIKE TO NOW. MAY I STILL GET ONE?**

Please call the camp office. T-shirts cost \$15 each. If we have already placed our T-Shirt order with our vendor; we will see what can be done.

### **WILL MY CHILD BE PUT IN THE SAME GROUP WITH ANOTHER CHILD I REQUESTED?**

Our desire is to honor every parent's request. The counselors carefully review all requests when they put together the camper groups. There may be times when we can't accommodate every request, but we try because we believe this will result in the best camp experience for every child.

### **WHAT CAN I DO TO HELP PREPARE MY CHILD AND MYSELF FOR CAMP?**

1. Encourage your child to respect the authority of the camp staff.
2. There will be many children at camp who don't know other campers. Encourage your child to try to make new friends even if their friends are there.
3. Encourage your child to have an adventurous spirit and enthusiastically try each camp activity even if they are initially afraid of something.
4. Ask your child each evening during camp about the experiences each day, especially what they have learned. It is a great way to share the experience.
5. Pray with your child before and during camp for God to use the week to teach them more about Him.

_____	
Last Name	First Name
<b>FOR OFFICE USE ONLY</b>	

_____
Time of Day
<b>FOR OFFICE USE ONLY</b>

**Camp Briarwood**  
**MEDICATION INFORMATION FORM FOR EACH MEDICINE**

**Camper's Name:** \_\_\_\_\_ **Session:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

Each medication must be sent in its original prescription bottle. Place all medications in a large Ziploc bag.

Medication Name: \_\_\_\_\_ Type: \_\_\_\_\_

Medication Packaging: \_\_\_\_\_ (ex: orange prescription bottle)

Description: \_\_\_\_\_ (ex: blue circular pill)

Dosage: \_\_\_\_\_ every \_\_\_\_\_ Quantity Sent: \_\_\_\_\_

Is it okay for this medication to be taken at the general intervals of breakfast, lunch, dinner, and/or bedtime?  
Yes                      No

If no, then what exact time does this medication need to be taken?  
\_\_\_\_\_

Are there any specifics in the administration of this medication that we need to know?  
(ex: taken with food, need an entire glass of water, etc)  
\_\_\_\_\_  
\_\_\_\_\_

Are there any medications, foods or drinks that cannot be taken with this medication?  
Yes                      No

If yes, please list: \_\_\_\_\_

If no, are there any medications that will be taken along with this first medication?  
\_\_\_\_\_

*Please list each other medication on another form.*

\*Please use the rest of this space to explain any information that your child's supervisors may need to know pertaining to this medication.



### Directions to Camp Kanawahala

From Birmingham:

- Take US Highway 280 east over Double Oak Mountain into Chelsea.
- Once in Chelsea, look for Walmart on the right and then turn left onto County Hwy 440 and then left onto Old County Rd 280.
- Look for County Rd 461 (Girls Scout Road). Keep left onto Girl Scout Rd. and a sharp left to Camp Kanawahala.

Camp Kanawahala  
831 Girl Scout Road  
Chelsea, AL 35043  
(800)734-4541